



CITY OF BEACON, NEW YORK  
ONE MUNICIPAL PLAZA  
BEACON, NY 12508

Mayor Randy Casale  
Councilman Lee Kyriacou, At Large  
Councilman George Mansfield, At Large  
Councilwoman Peggy Ross, Ward 1  
Councilman Omar Harper, Ward 2  
Councilwoman Pam Wetherbee, Ward 3  
Councilman Ali Muhammad, Ward 4  
City Administrator Anthony Ruggiero

January 4, 2016  
City Council Workshop Agenda

1. There will be a Presentation by Beacon Speaks Out at the Council Meeting Following this Meeting
2. Authorization to Sign the Tax Collection Command Letter
3. Adoption of the Rules of Procedure for Public Meetings
4. Establishment of Meeting Times
5. 2016 Newspapers
6. Reappointment of Board and Committee Members
7. Board Appointments
8. Extension of the Special Permit for 248 Tironda Avenue
9. Authorization to Renew Contract with Keane & Beane for Legal Services for 2016
10. Authorization to Renew Contract with Lanc and Tully for Engineering Services for 2016
11. Authorization to Renew Agreement with Video Ventures for Videotaping Services for 2016
12. Authorization to Renew Agreement with Vitascaples for Grant Writing Services for 2016

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**There will be a Presentation by Beacon Speaks Out at the Council Meeting Following this Meeting**

**Subject:**

**Background:**

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Authorization to Sign the Tax Collection Command Letter**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
2016 Tax Command Letter	Backup Material

# CITY OF BEACON



JANUARY 4, 2016

STATE OF NEW YORK  
COUNTY OF DUTCHESS

THE PEOPLE OF THE STATE OF NEW YORK

To: Susan K. Tucker CPA, Director of Finance

**YOU ARE HEREBY COMMANDED** to collect by law and ordinance provided, the several sums in the tax roll specified as assessed against the persons or property herein mentioned, for State, County, Municipal and all other purposes, you are required, immediately after receiving this warrant and after the publication to cause a notice of the reception thereof to be given as required by law.

You are hereby authorized to collect said taxes, to wit: State and County tax for the entire year in the amount of \$3,704,044.18 and City taxes for the year in the amount of \$10,188,230 and all other taxes, beginning February 1st and for thirty days thereafter during which time no fee shall be collected thereof.

All taxes or assessments remaining unpaid after the expiration of the said thirty days, you shall collect interest at the rate of one percent (1%) per month or fraction thereof. All said interest shall belong to the City.

Whenever any persons or corporation shall refuse or neglect to pay said tax, you are directed to collect the same by action in the name of the city against any such person, or corporation, or if any tax or interest shall remain unpaid on the First day of December, 2016 you are directed to collect said tax and interest pursuant to Article 11 of the City Charter.

The foregoing is not to conflict with the tax law of the State of New York.

**GIVEN** under the hand and seal of the CITY OF BEACON this 4<sup>th</sup> day of January, 2016.

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Anthony J Ruggiero M.P.A., City Administrator

SEAL

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Adoption of the Rules of Procedure for Public Meetings**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Rules of Procedure	Resolution
2016 Rules of Procedure	Backup Material



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**ADOPTION OF REVISED RULES OF PROCEDURE  
FOR PUBLIC MEETINGS**

BE IT RESOLVED THAT the City Council of the City of Beacon hereby adopts the revised rules of procedure for public meetings.

<b>Resolution No. _____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Muhammad, Ali</b>					
		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

CITY OF BEACON  
CITY COUNCIL  
RULES OF PROCEDURE<sup>1</sup>  
FOR PUBLIC MEETINGS

1. REGULAR MEETINGS: The City Council shall hold its regular meetings on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Monday of each month. If a regular meeting date falls on a holiday, the meeting is scheduled for the next work day.
2. WORKSHOP MEETINGS: Workshop meetings shall be held on the Monday before each regular meeting of the City Council. In months where there are four Mondays, workshop meetings shall be held on the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Monday of the month; in months where there are five Mondays, workshop meetings shall be held on the second (2<sup>nd</sup>) and fifth (5<sup>th</sup>) Monday, except, on 30 day notice, the Council may hold the meeting on the 4<sup>th</sup> Monday. If a workshop meeting falls on a holiday, the workshop shall be rescheduled for the next work day.
3. SPECIAL MEETINGS: Special meetings of the City Council consist of all meetings other than regular or workshop meetings at which four (4) or more members of the Council are present. A special meeting may be held on the call of the Mayor or by four or more members of the Council, upon no less than twenty-four (24) hours (except if less notice is required by an emergency situation, then notice shall be as practicable) written notice via e-mail and telephone call to all Council Members and the Mayor.
4. LOCATION OF MEETING AND CHANGES: Unless otherwise announced, all meetings of the City Council shall be held at 7 p.m. in the Court Room at the Municipal Center located at One Municipal Plaza, Beacon, New York. Any changes in the date, time or location of the Council's meetings shall be determined by the Mayor and Council upon consideration of the attendant circumstances and noticed in accordance with lawful requirements.
5. QUORUM REQUIRED TO ACT: A majority of the whole number of the City Council, including vacancies, abstentions and any members disqualified, shall constitute a quorum. Therefore, a quorum of the seven-member City Council is four (4) members.

A quorum shall be necessary to take any formal action and to exercise any power, authority or duty of the City Council. No member shall withdraw from a meeting of the Council without the permission of the Mayor.

6. EXECUTIVE SESSIONS: In accordance with Article 7 of the Public Officers Law,

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<sup>1</sup> These Rules of Procedure are in addition to any requirements imposed upon the City Council by relevant State or Local Laws.

all meetings of the City Council shall be open to the public; provided that the Council may enter into an executive session, as defined by Article 7 of the Public Officers Law, to discuss those topics or items for which the Public Officers Law allows for a closed session.

The decision to enter into an executive session for the purposes and in the manner as set forth in Article 7 of the Public Officers Law must be submitted by motion calling for an executive session setting forth the general subject matter to be considered. The motion to enter into an executive session, the subject matter thereof and the votes approving or denying the sessions shall be recorded in the minutes of the open session. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by a majority of the public body.

7. VOTING: A quorum, as defined in section 5 of these Rules, shall be required to perform and exercise any power, authority or duty of the Council. Every member of the Council present at any meeting thereof, when a vote is taken, shall vote for or against, unless excused from voting by the Mayor. Roll call vote shall be called in an order at the discretion of the Mayor. The Mayor shall be the last one to cast a vote.

- a. Abstentions and Absences: Abstentions and absences shall be considered a negative vote for the purposes of determining the final vote on a matter submitted to a vote.

Any member who abstains from a vote must express the reason for such abstention on the minutes after the conclusion of the vote.

- b. Silence: In any vote other than by roll call, silence by any member shall be understood as a positive vote on a matter submitted to a vote.
- c. Questions: The answer to a question submitted to the Council shall be made by counting the “ayes” and “nays” by roll call or in response to a question seeking all members in favor and all opposed.
- d. Roll Call Voting: Roll call voting shall be taken with respect to the following actions:

- 1) All matters involving expenditure of money or raising of taxes.
- 2) All budget transfers of monies, except transfers within a City department.
- 3) Adoption of all local laws and ordinances to be filed with the New York State Department of State.
- 4) Any other actions specified by these Rules or in the City of Beacon City Charter or City of Beacon City Code, or any other applicable



state or local law or when requested by a Member of the Council.

8. ORDER OF BUSINESS—MEETING AGENDA: The following is the formal order of business at all regular and special meetings of the City Council and shall be followed to the greatest extent possible where applicable:
- a. Call to order
  - b. Pledge of Allegiance
  - c. Moment of Silence
  - d. Public Comment
  - e. Community Segment
  - f. Public Hearings
  - g. Reports
    - 1) City Administrator
    - 2) Mayor  
& Council Members
  - h. Appointments
  - i. Local Laws  
& Ordinances
  - j. Resolutions
  - k. Budget Amendments
  - l. Approval of Minutes
  - m. Announcement of  
Next Workshop Date
  - n. Announcement of  
Next Regular Meeting
  - o. Second Public Comment
  - p. Adjournment

The regular order of business at a meeting may at any time be suspended by the affirmative vote of two-thirds of the members of the Council present at such meeting.

9. GENERAL RULES OF PROCEDURE & STANDARD OF CONDUCT

- a. The Mayor shall preside at all meetings of the City Council.
- b. In the Mayor's absence, the Acting Mayor shall preside at the meeting.
- c. In the event the Mayor has failed to appoint an Acting Mayor, or where such member is absent from the meeting, the Council shall nominate and elect another Council member present at the meeting to preside over that meeting.
- d. GUIDELINES FOR COUNCIL MEMBERS

- 1) All Council members shall be addressed and shall address each other by their elected title.
- 2) Taking the Floor: A Council member must be recognized by the presiding officer, before speaking and/or making a motion.
  - a) To obtain the floor, a member shall raise his/her hand, shall address the Chair, and shall wait to be recognized.
  - b) Once the floor is assigned to a speaker, no one may interrupt that person unless to call him/her to order. A member being called to order shall cease speaking immediately and until the question of order is determined.

If in order, the speaker shall be allowed to continue speaking.
  - c) Exceptions: A member who has properly been given the floor may be interrupted:
    - i. To enter onto the minutes a motion to reconsider;
    - ii. To allow a question of order;
    - iii. To allow an objection to the consideration of a question submitted to the Council; and
    - iv. To submit a question of privilege that requires immediate action.
- 3) Conflict of Interest. A member prevented from voting by a conflict of interest shall leave the city council table during the debate, shall not vote on the matter, and shall otherwise comply with the state law and city ordinances concerning conflicts of interest.
- 4) Non-Disclosure of Confidential Information. No council member may disclose confidential information gained by reason of his or her official position or otherwise use the information for his or her personal gain or benefit or the gain or benefit of another. No council member may disclose confidential information to any person not entitled or authorized to receive the information. "Confidential information" means 1. specific information, rather than generalized knowledge, received by a council member as a result of his or her position that is not available to the general public on request; or 2.

information furnished to a council member under circumstances as to suggest the information is confidential, including when the provider of the information identifies the information as confidential; or 3. information made confidential by law, including specific intelligence information and specific investigative records compiled by investigative, law enforcement, and penology agencies, the nondisclosure of which is essential to effective law enforcement or for the protection of any person's right to privacy; or 4. Discussions held in Executive Session.

e. GUIDELINES FOR COMMUNITY SEGMENTS

Speakers are invited to speak by prior arrangement with the Mayor's office and are placed on the agenda at the Mayor's discretion.

f. GUIDELINES FOR PUBLIC COMMENT SEGMENTS

- 1) There shall be two (2) segments during each regular meeting of the City Council dedicated to public comment, one at the beginning of the meeting and another at the end.
- 2) A speaker shall be allowed to speak at either the first public comment segment or the second, not both.
- 3) Those who would like to speak during either of the public comment segments must sign up on the sheet provided at the meeting and shall be allowed to speak on a first-come, first-serve basis.
- 4) The total time for all speakers at any one public comment segment shall not exceed thirty (30) minutes unless approved by a majority vote of the Council.
- 5) The Mayor shall appoint a timekeeper for purposes of the public comments segments.
- 6) Conduct of Speakers: All persons speaking before the Council shall conform to the following standards of conduct:
  - a) Speakers must step to the podium to address the Council.
  - b) Before addressing the Council, a speaker must give their name and organization (if any) for the record.

- c) A speaker's individual time may not exceed three (3) minutes unless, in the Mayor's sole discretion, additional time is granted.
  - d) Speakers shall address all members of the Council, and shall avoid speaking at any one member directly.
  - e) Speakers shall observe commonly accepted rules of courtesy, decorum, dignity and good taste.
  - f) A speaker may speak on any issue which is properly up for discussion on the agenda or which the City has the ability to act upon, provided that a speaker may not speak on any issue which has already been discussed at an earlier public hearing during the meeting or one that is to be discussed at a later public hearing during the meeting.
  - g) Any statements, comments or remarks made by a Speaker (1) shall not concern the motives of a member of the Council and (2) shall not constitute a personal and/or political attack or criticism of any member of the Council, any officer of the City or any employee of the City or the public.
  - h) The audience shall be respectful of all speakers and shall refrain from comments and gestures, private discussions, cell phone use or otherwise interfere with the meeting.
  - i) Any speaker who fails to conform their conduct to a) through h) above shall be directed by the Chair to cease speaking and yield the floor.
- 7) The Mayor shall make all speakers aware of the guidelines for public comment.
  - 8) Copies of the guidelines for public comment shall be made available to the audience along with a copy of the agenda.
  - 9) Interested parties, or their representatives, not in attendance may address the Council by written submission.
  - 10) Debate or discussion between audience members and the speaker having the floor shall not be permitted.

- 11) Debate or discussion with the speaker on the part of a member of the Council, the Mayor, the City Administrator, City Attorney, a guest at the Council table, or any other City employee in the audience, who has information pertinent to the discussion shall not be permitted, except in the Mayor's discretion.
- 12) The Mayor, or the Council by a majority vote, may recess a segment of a meeting or the full meeting in order to preserve decorum and the Council's control over the proceedings.

**10. ROBERT'S RULES OF ORDER REVISED FOR DELIBERATIVE ASSEMBLIES TO BE USED.** All questions of order or procedure of the Council not herein provided for shall be decided in accordance with Robert's Rules of Order Revised for Deliberative Assemblies.

11. **COMMUNICATIONS.** Members of the Council shall communicate with the officers, the employees, the vendors, and the contractors of the City Council (the "City") solely through the Administrator. No member of the Council shall give orders, directions or instructions, either publicly or privately, to any officer, employee, vendor or contractor of the City.

All communications, whether written, electronic or verbal, with officers and employees of the City and members of the Council are to be expressed in a respectful and courteous manner.

During a meeting of the City Council, any statements, comments or remarks made by a member of the Council: (1) must be confined to the question before the Council; (2) shall not concern the motives of a member of the Council; (3) shall concern the nature or consequences of a proposed action; and (4) shall not constitute a personal attack or criticism of any member of the Council, any officer of the City or any employee of the City or the public.

12. The members of the Council may use official City of Beacon stationery only to (a) express a policy or position of the Council as provided in its duly adopted resolutions, regulations, ordinances and local laws; (b) carry-out or communicate actions specifically authorized in duly adopted resolutions, regulations, ordinances, local laws, directives or other actions of the Council, and (c) offer congratulations, appreciation and other non-substantive communications.

12. **RECORDING OF PROCEEDINGS OF MEETINGS.** No person shall record the proceedings of the meetings of the City Council, or any part thereof, by electronic or any other type of recorder, nor with a "steno-type" or similar machine, nor by motion picture, television or any other type of camera or visual record, without having previously made application, in writing, to the City Council at least two (2) business days in advance of the meeting for which permission is requested and

without having received written permission therefore. Permission shall be granted upon a finding that the recording and/or broadcasting will not be disruptive or obtrusive of the public meeting and reasonable conditions may be imposed upon the granting of the application. This rule shall not be construed to prohibit the use of a hand held audio recording device or video device which does not interfere with the meeting, or the making of notes by any person or persons at such meetings, whether or not such notes shall constitute a complete transcript of the proceedings, nor shall this rule apply to the City Clerk or to members of the City Council.

13. AMENDMENTS: The foregoing Rules of Procedure may be amended from time to time by a majority vote of the Council.
- 14.
- 15.

Dated: Beacon, New York  
January \_\_, 2016

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Establishment of Meeting Times**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Meeting Times	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**ESTABLISHING  
CITY COUNCIL MEETING TIMES FOR 2016**

**BE IT RESOLVED**, the City Council of the City of Beacon hereby establishes its official meeting time as 7:00 p.m. every Monday of each month except when there are five Mondays in a month, there shall not be a meeting on the 4<sup>th</sup> Monday of said month and that a special meeting of the City Council to meet on a different time or different date may be convened in accordance with New York State Law. If a regular meeting date falls on a holiday, the meeting shall be convened on the next work day.



**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**2016 Newspapers**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Newspaper	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**DESIGNATION OF POUGHKEEPSIE JOURNAL AS THE  
CITY OF BEACON NEWSPAPER OF RECORD FOR 2015**

**BE IT RESOLVED THAT** the City Council of the City of Beacon hereby designates the Poughkeepsie Journal as the City of Beacon’s newspaper of record for 2016.

<b>Resolution No. _____ of 2016</b>			<b>Date: <u>January 4, 2016</u></b>				
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>			<input type="checkbox"/> <b>On roll call</b>			<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Muhammad, Ali</b>					
		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Reappointment of Board and Committee Members**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. Board Reappointments	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**RESOLUTION CONFIRMING THE REAPPOINTMENT OF BOARD AND COMMITTEE  
MEMBERS**

**BE IT RESOLVED**, that the City Council of the City of Beacon hereby confirms the reappointment of the following board and committee members for the indicated term:

<b>Name</b>	<b>Committee</b>	<b>Expiration</b>	<b>Term</b>
Andre Richards	Board of Ethics	12/31/2020	5 years
Jeffrey Domanski	Conservation Advisory Committee	12/31/2017	2 years
Michael Deane	Human Relations Commission	12/31/2017	2 years
Joe Galbo	Human Relations Commission	12/31/2017	2 years
Paul Sund	Human Relations Commission	12/31/2017	2 years
Yvonne McNair	Human Relations Commission	12/31/2017	2 years
Jill Reynolds	Planning Board	12/31/2018	3 years
Randall Williams	Planning Board	12/31/2018	3 years
Gary Barrach	Planning Board	12/31/2018	3 years
Terry Martin	Recreation Committee	12/31/2018	3 years
Mike Faison	Recreation Committee	12/31/2018	3 years
Neil Sullivan	Zoning Board of Appeals	12/31/2018	3 years

<b>Resolution No. _____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Ali Muhammad</b>					
		<b>Omar Harper</b>					
		<b>Lee Kyriacou</b>					
		<b>George Mansfield</b>					
		<b>Pamela Wetherbee</b>					
		<b>Peggy Ross</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Board Appointments**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
HRC Application Pacheco	Application
Res. HRC pacheco	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**RESOLUTION CONFIRMING THE APPOINTMENT OF RICARDO PACHECO  
TO THE CITY OF BEACON HUMAN RELATIONS COMMISSION**

**BE IT RESOLVED**, that the City Council of the City of Beacon hereby confirms the appointment of Ricardo Pacheco as commissioner of the Human Relations Commission for a two-year term ending December 31, 2017.

<b>Resolution No. _____ of 2016</b>		<b>Date: _____</b>		<input type="checkbox"/> <b>2/3 Required</b>			
<input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>		<input type="checkbox"/> <b>3/4 Required</b>			
<input type="checkbox"/> <b>Not on roll call.</b>							
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Ali Muhammad</b>					
		<b>Omar Harper</b>					
		<b>Lee Kyriacou</b>					
		<b>George Mansfield</b>					
		<b>Pamela Wetherbee</b>					
		<b>Peggy Ross</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Extension of the Special Permit for 248 Tironda Avenue**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 248 Tironda Ave Extension Sp Permit	Resolution





**CITY OF BEACON  
CITY COUNCIL**

**Resolution No. \_\_\_\_\_ of 2015**

**GRANTING EXTENSION  
OF SPECIAL PERMIT APPROVAL  
FOR 248 TIORONDA AVENUE PROJECT**

**WHEREAS**, on August 4, 2014, the City of Beacon City Council granted Special Permit approval to Beacon 248 Development, LLC (the “Applicant”) for development of residential units at 248 Tioronda Avenue; and

**WHEREAS**, since the issuance of the Special Permit, the Applicant has performed, including, but not limited to the following:

- 1) completed its site plan application and obtained site plan approval from the Planning Board on January 13, 2015;
- 2) obtained required approval from the Dutchess County Health Department;
- 3) negotiated revised crossing easements with the MTA, which were signed by the Applicant and returned to the MTA on November 23, 2015;
- 4) the Applicant’s engineer has revised the final plat for final review by the City Planner and Engineer, having addressed all of the City Engineer’s and City Planner’s comments on the site plan;
- 5) obtained two ninety day extensions from the Planning Board extending to July 7, 2016, the date by which all items in Condition A of the Planning Board’s Site Plan Approval Resolution must be satisfied.

**WHEREAS**, pursuant to Section 223-18.F of the City of Beacon Zoning Code, the City Council has the authority to grant an extension of the Special Permit.

**NOW THERE, BE IT RESOLVED**, that upon consideration of the Applicant’s request for an extension of its Special Permit approval and based upon the Council’s review and consideration of the reasons set forth above as well as the discussion had at its December 14, 2015 meeting, the Council finds that reasonable cause exists for the granting of an extension and the Council hereby grants a six month extension of the August 4, 2014 special permit which is to expire on January 13, 2016 and grants an extension to July 7, 2016. All other conditions of the City Council’s Special Permit approval remains unmodified.

<b>Resolution No. _____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
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		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Authorization to Renew Contract with Keane & Beane for Legal Services for 2016**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description  
Res. 2016 K&B

Type  
Resolution

**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_ OF 2016**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH  
KEANE & BEANE PC.  
TO PROVIDE LEGAL SERVICES**

**RESOLVED**, that the Mayor or City Administrator are authorized to enter into an agreement with Keane & Beane, PC. to provide legal services for the City of Beacon for the year 2016.

<b>Resolution No. ____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
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		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Authorization to Renew Contract with Lanc and Tully for Engineering Services for 2016**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Lanc and Tully	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_ OF 2015**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH  
LANC & TULLY ENGINEERING AND SURVEYING, PC.  
TO PROVIDE ENGINEERING SERVICES**

**RESOLVED**, that the Mayor or City Administrator are authorized to enter into an agreement with LANC & TULLY to provide engineering services for the City of Beacon for the year 2016.

<b>Resolution No. ____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Muhammad, Ali</b>					
		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Authorization to Renew Agreement with Video Ventures for Videotaping Services for 2016**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Videotaping Services	Resolution



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ OF 2016**

**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN THE CITY OF BEACON  
AND VIDEO VENTURES.**

**WHEREAS**, the City Council approves the execution of the Agreement between the City of Beacon and Video Ventures regarding the recording and televising of Beacon City Council meetings and special events;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor of the City of Beacon or the City Administrator is authorized to execute said agreement with Video Ventures and any documents consistent therewith.

<b>Resolution No. _____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Muhammad, Ali</b>					
		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					



**City of Beacon Workshop Agenda**  
**1/4/2016**

**Title:**

**Authorization to Renew Agreement with Vitascares for Grant Writing Services for 2016**

**Subject:**

**Background:**

**ATTACHMENTS:**

Description	Type
Res. 2016 Vitascares	Resolution
2016 Vitascares Proposal	Backup Material



**CITY OF BEACON  
CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_ OF 2016**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH  
VITASCAPES DEVELOPMENT, LLC  
TO PROVIDE GRANT WRITING SERVICES**

**RESOLVED**, that the Mayor or City Administrator are authorized to enter into an agreement with VitaScapes Development, LLC. to provide grant writing services for the City of Beacon for the year 2016.

<b>Resolution No. ____ of 2016</b>		<b>Date: <u>January 4, 2016</u></b>					
<input type="checkbox"/> <input type="checkbox"/> <b>Amendments</b>		<input type="checkbox"/> <b>On roll call</b>				<input type="checkbox"/> <b>2/3 Required</b>	
<input type="checkbox"/> <input type="checkbox"/> <b>Not on roll call.</b>						<input type="checkbox"/> <b>3/4 Required</b>	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		<b>Muhammad, Ali</b>					
		<b>Harper, Omar</b>					
		<b>Kyriacou, Lee</b>					
		<b>Mansfield, George</b>					
		<b>Wetherbee, Pamela</b>					
		<b>Ross, Peggy</b>					
		<b>Mayor Randy J. Casale</b>					
		<b>Motion Carried</b>					

## VITASCAPES DEVELOPMENT LLC

36 Willow Drive/ P.O. Box 530, Briarcliff Manor, New York 10510  
120 Prospect Street, Unit 53, Ridgefield, Connecticut 06877  
Phone: 914-645-1981/ Email: martins@vitascares.com

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January 4, 2016

Anthony Ruggiero, City Administrator  
City of Beacon  
One Municipal Plaza, Suite One  
Beacon, New York 12508

**RE: Cost Proposal - Grant Writing Services**

Dear Mr. Ruggiero:

I am proposing a renewal of the grant writing contract with the City of Beacon for 2016. I have attached a summary of achievements since 2014, when I first began rendering my services. I am proposing my customary rate of \$75 per hour for grant writing and development services. I have extensive experience in providing grant writing, development, and management services for municipalities, and I look forward to continuing my services for the City Beacon in 2016.

Sincerely,

Martin Schneider  
Manager

# VITASCAPES DEVELOPMENT

*Strategic Planning · Community Development ·  
Grants Development and Management*

**Martin Schneider, Manager  
120 Prospect Street, Unit 53  
Ridgefield, Connecticut 06877**

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**36 Willow Drive/ P.O. Box 530  
Briarcliff Manor, New York 10510**

**Telephone: 914-645-1981  
Email: [martins@vitascapes.com](mailto:martins@vitascapes.com)**

# VITASCAPES DEVELOPMENT LLC

The mission of VitaScapes Development LLC is to identify, develop and procure the resources needed by community leaders and institutions in order to design and create vibrant and sustainable communities. In particular, VitaScapes was established in 2007 to provide project development and grant writing consultant services for municipalities and government agencies, health and educational organizations, and various nonprofits organizations.

## VitaScapes Services

- Grants research, development, writing and management
- Strategic planning and community needs assessment
- Project development and management
- Government and community relations
- Nonprofit organization formation services (state and federal filings)

## Profile of Martin Schneider, Manager

- Established VitaScapes Development in 2007, as founder and chief executive officer, in order to share 20 years of successful resource development expertise with a variety of organizations.
- Obtained over **\$30 million** of grants from federal, state and local government agencies as well as foundations and corporations for a variety of projects.
- Managed the growth of a mid-size nonprofit organization, from \$5 million to \$16 million, as Director of Development and Deputy Director for 13 years.
- Grant reviewer for the U.S. Office of Community Services- Community Economic Development Program.
- Graduated from Boston College with a Bachelor of Arts degree in History and English and from the George Washington University National Law Center with a Juris Doctor degree.
- Licensed to practice law in the State of New York.

## Clients

VitaScapes clients include(d) the Village of Tarrytown, City of Beacon, Town of Poughkeepsie, City of New Rochelle, City of Middletown, Village of Briarcliff Manor, Village of Monticello, Village of Sleepy Hollow, Village of South Nyack, Village of Dobbs Ferry, Nyack Public Schools, Westchester Community College and Newark Preschool Council Head Start.

## Significant Projects

(See attached list for a comprehensive overview of grant-funded projects for the City of Beacon)

- The revitalization of the Village of Tarrytown waterfront on the Hudson River including seven grant awards ranging from \$2.37 million for waterfront parks redevelopment to \$30,000 for the study and design of a waterfront parking lot.
- NYS DOT Transportation Alternatives Program (TAP) grant of \$958,064 for the City of Beacon's Main Street Accessibility Improvements Project (2014).
- Dutchess County Municipal Consolidation and Shared Services Program grants-- \$200,000 for Beacon to implement the consolidation of fire stations

<b>2014 CITY OF BEACON GRANT APPLICATIONS SUBMITTED by Martin Schneider/ VitaScapes Development LLC</b>			
<b>Project</b>	<b>Funding Source</b>	<b>Amount Requested</b>	<b>Awarded</b>
Vital Statistics Records Document Conversion	Local Government Records Management Improvement Fund 2014-15	\$13,593	\$13,593
Main Street Access Improvements	NYS DOT Transportation Alternatives Program (TAP) funds 80% of project cost)	\$958,064	\$958,064
Police Department Consolidation w/ Town of Fishkill	Dutchess County Municipal Consolidation and Shared Services Grant Program	\$90,000	\$90,000
South Avenue Bridge Planning Grant	NYS Department of State Local Waterfront Revitalization Program (funds 50% of project cost)	\$100,000	\$100,000
Hudson Trail Master Plan	Hudson Greenway Trail Grant Program	\$5,000	\$5,000
Firefighter Air Compressor and Fuel Exhaust Extraction System	FEMA Assistance to Firefighter Grant Program	\$96,381	\$31,143
<b>SUBTOTAL</b>		<b>\$1,263,038</b>	<b>\$1,197,800</b>
<b>2015 CITY OF BEACON GRANT APPLICATIONS SUBMITTED by Martin Schneider/ VitaScapes Development LLC</b>			
Mapping and Signage	2015 Heritage Development Grant Program	\$10,000	\$8,500
Building Department Permits Scanning and Indexing	Local Government Records Management Improvement Fund 2015-16	\$57,562	\$50,292
Fire Station Consolidation	2015 County Municipal Consolidation and Shared Services (MCSS) Program	\$300,000	\$200,000
Beacon Transit Oriented Development Plan (including Comprehensive Plan Update)	CFA NYS DOS Local Waterfront Revitalization Program (LWRP)	\$50,000	\$50,000
<b>SUBTOTAL</b>		<b>\$417,562</b>	<b>\$308,792</b>
<b>TOTAL</b>		<b>\$1,680,600</b>	<b>\$1,506,592</b>